

28 Nov 1969

<sup>DATA</sup>  
~~Questions~~ Items in T/O Master that  
 should be considered in more detail  
 when designing the new master

1. Record Identification  
*Retain - may be modified*  
 Could possibly be eliminated and be determined by checking the position.
2. Headquarters Code  
*Retain -*  
 Possibly the general area could be indicated in the first digit of the STATION code.
3. Type of Change  
*Retain, BUT modify*  
 Why carry it in the record?
4. MANS code  
*WILL BE A PROBLEM IN THIS*  
 Why used?? OPPB initiated & then suspended associated reports.
5. Organizational Unit Text  
*Retain - look at indexing*  
 Possibly code all organizational units and retrieve text from Dictionary.
6. Totals  
*check with ARD as to use, etc.*  
 Why not compute each time a report is produced, in lieu of carrying in the master records.
7. Current Authorization  
*Retain look at expansion?*  
 A 3 character field. Do we ever have more than 99 employees in one position?
8. Planned Incumbency ?  
 Why duplicate current authorization & planned incumbency. Possibly have a flexible code that could be utilized for both.
9. Grade  
*no*  
 Could slash grades be eliminated ??  
 I.E. 05/07
10. SD codes  
*No problem, as there?  
 Will be determined by Person -*  
 Only one code contains a numeric ~~XXXX~~  
 "SP1". Why not have ~~all~~ all alpha codes?
11. Language Code  
*Because of communication,  
 referring code books,  
 changes remembering to change B*  
 A 4 character code. (the first character is always a "B". Why not eliminate the first character and make it a 3 character field.

12. Position Title

*FUTURE -*

Possibly code all titles and retrieve text from dictionary.

13. Occupational Series Code

*Will Study with XMPD, PMPD  
etc.*

Military creates a problem with a MOS table. Possibly create a MOS table or assign the nearest OCCUPATIONAL code to military personnel